

DR C.N. SAWYER MRCP DFOM • **DR S. KHALIQUE** MRCP DRCOG

48 WIMPOLE STREET LONDON W1G 8SF

TEL: 020 7935 4357 • 020 7486 7876

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wimpole48@btconnect.com

STATEMENT OF PURPOSE

- Aims and objectives:

To provide the highest standard of medical care utilising evidence based medical standards as laid down by NICE (and other academic groupings such as The British Heart Foundation and British Thoracic Society). Our first concern is the care of the patient and we believe strongly in 'The duties of a doctor registered with the General Medical Council' (see appendix 1)

- Name and address of registered provider and of registered manager:

Dr C. Nicholas Sawyer, 48 Wimpole Street, London W1G 8SF

- Qualifications and experience of registered provider and of any registered manager:

Dr Sawyer – MBBS, MRCP (UK), DFOM, qualified in 1981 and trained initially as a physician. He resigned from the NHS in 1988 when working as a lecturer in renal medicine and has spent the last 15 years working as private GP and occupational physician in this practice

Dr Khalique – MBBS, MRCP, DA, DRCOG, DFFP qualified in 1991 and is a vocationally trained GP with a diploma in anaesthetics. She worked as a Health Service GP prior to joining Dr Sawyer 4 years ago as a private GP. They became partners in 2002.

- The number of relevant qualifications and experience of staff:

Practice Manager – Miss K. Abedin – BSc MSc ILS

Practice Administrator – Miss L. Wilson –

Practice Administrator – Mrs C. Brandt –

- Organisational structure:

Two partner practice, one full time, one part time, with two vocationally trained associates who work a total of three sessions a week. One full time practice manager, one full time and one part time practice administrator and one part time medical typist.

- Kinds of treatment offered and services, range of needs catered for, facilities available:

General practice, health screening, occupational health assessments, insurance medicals, travel medicine and vaccinations, offshore medicals (UKOOA and Norwegian certified) and other

vocational assessments including annual examination of professional boxers. The practice can carry out resting and exercise ECGs and, vision and hearing screening and lung function tests. Lift available. No disabled access.

- The arrangements made for consultation with patients about the operation of the practice: Appointments can be made between 09.00 and 13.00 and 14.00 and 17.00 and consultations last half an hour Monday to Friday. Appointments can be booked over the telephone or in person. 24 hours availability. Out of hours – main phone line is diverted to answer phone with the number of the pager to access the doctor.

- Arrangements for dealing with complaints:
All complaints should be made to practice manager. We have a protocol for managing complaints when immediate satisfactory resolution is not achieved

- Arrangements for respecting privacy and dignity of patients:
We adhere to the standards of the data protection act regarding confidential data (secure storage of written records and daily back up of computerised medical records) and offer a chaperone and provide gowns and blankets where appropriate. We refer to the GMC publication on ‘Confidentiality: protecting and providing information April 2004’

DR SAWYER & DR KHALIQUES' PRACTICE

48 WIMPOLE STREET LONDON W1G 8SF

020 7935 4357 (24 HOURS)

020 7486 7876 (APPTS)

FAX: 020 7224 0625

wimpole48@btconnect.com

PRIVATE GENERAL PRACTICE
HEALTH SCREENING
OCCUPATIONAL HEALTH & INSURANCE MEDICINE

PERSONNEL

DR NICK SAWYER MBBS MRCP (UK) DFOM

DR SOPHIA KHALIQUE MBChB MRCP DA DRCOG

DR GRAEME TAYLOR MBChB MRCP DRCOG (1 SESSION)

MS KAMAR ABEDIN – PRACTICE MANAGER

MS LYNSEY WILSON – PRACTICE ADMINISTRATOR

MRS CATHERINE BRANDT – PART-TIME PRACTICE ADMINISTRATOR

STATEMENT OF PURPOSE

To provide the highest standard of medical health care using evidence based medical standards whilst maintaining a holistic and caring approach to every individual.

HOURS

Office hours are 8.30 am – 5.30 pm. Consultations are 30 minutes long and are by appointment only from 9.00 am – 5.00 pm Monday to Friday. The doctors share responsibility for out of hour's care which is provided to all patients registered with the practice. They are always available for telephone advice but visiting is usually delegated to a private deputising service.

THE PRACTICE

The practice is fully equipped and includes a treadmill for exercise ECG tests. It is a recognised Yellow Fever Vaccination Centre and offers a full travel medical service. It has a close relationship with nearby pathology and specialist imaging services.

The practice admits to all of the central London private hospitals and has an extensive network for specialist referral. Patients are encouraged to have an annual health screen and similar screening is undertaken on behalf of a number of national and international companies including Bechtel Ltd., Publicis, Conoco Phillips, Saipem, Premier Oil, Nimir Energy, The Thomson Corporation, TUI UK, The City & Guilds Institute of London and the British Board of Film Certification.

The doctors in the practice are recognised by the UK Offshore Operators Association and the Norwegian Inspectorate of Health for performing offshore medicals, as well as seeing sportsman & women who require competition medicals. It is also recognised by most of the UK and American life insurance companies.

To access the full services of the practice, patients are required to register. A full list of fees is available on request and settlement of the account is usually required at the time of attendance. Payment may be by cash, cheque, credit or debit card.

The practice follows the complaints procedure drawn up by the Independent Doctors Forum which can be viewed at www.independentdoctorsforum.net to ensure that all grievances are dealt with efficiently. This practice is also assessed by The Commission for Healthcare Audit and Inspection with whom complaints may be registered in writing to CHAI, Finsbury Tower, 103 – 105 Bunhill Row, London EC1Y 8TG. A copy of CHAI's most recent report, as well as further information on

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the IDF, is available from the Practice Manager to whom any complaint should initially be addressed.

BIOGRAPHIES

Dr Sawyer graduated in 1981 from St. Mary's Hospital Medical School, London. In 1985 he gained Membership of the Royal College of Physicians of the UK. He was a Lecturer in Renal Medicine at the Royal London Hospital before joining his predecessor (Dr J Joseph) in the current practice in 1989 and taking over from him in 1993. He holds the Diploma of the Faculty of Occupational Medicine.

Dr Khalique graduated in 1991 from Leicester Medical School. Her subsequent training was in London in Accident & Emergency Medicine, Anaesthesia, Intensive Care, Internal Medicine and Paediatrics. She holds the Obstetrics & Gynaecology Diploma from the Royal College and is a Member of the Faculty of Family Planning. She is a member of the Royal College of General Practitioners and worked as an NHS GP in Kensington before joining Dr Sawyer in January 2000. They became partners in July 2002.

Dr Taylor graduated in 1986 from Sheffield University. He has been a partner in an NHS General Practice in West London since in 1996. His interests include Sports Medicine.